

Portfolio:		Ref. No.	TOR-2029
Team:			
Title:			

1. PURPOSE AND SCOPE

The Royal Australasian College of Surgeons (RACS) and the Australian and New Zealand Association of Paediatric Surgeons (ANZAPS) have established the Committee of Paediatric Surgery (the Committee) for the conduct and oversight of the Surgical Education and Training (SET) Program in Paediatric Surgery. The purpose of this policy is to define the Terms of Reference, Responsibilities, Composition, Powers, Quorum, Governance

3. BODY OF POLICY

3.1. Committee Composition

3.1.1. The Committee shall consist of a minimum of 13 and a maximum of 18 members:

- a. Chair
- b. Deputy Chair
- c. Australian and New Zealand Association of Paediatric Surgery (ANZAPS) President (or nominee) (ex officio)
- d. Aotearoa New Zealand Representative
- e. NSW/ACT Representative
- f. QLD Representative
- g. SA/NT Representative
- h. VIC/TAS Representative
- i. WA Representative
- j. Senior Examiner, Paediatric Surgery (ex officio)
- k. Specialty Elected Councillor for Paediatric Surgery (ex officio)
- l. Younger Fellow Representative appointed if there is no elect

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member satisfying the eligibility criteria

- m. Trainee Representative
- n. Community Representative
- o. SIMG Coordinator
- p. Immediate Past Committee Chair
- q. Up to three Co-opted members (non-voting)

3.1.2. The RACS President and Censor in Chief are ex officio members of the Committee.

3.1.3. Any Committee Member may resign as a member by giving at least three months' notice in writing of their intention to resign to the Chair.

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3.1.4. Where a casual vacancy is created the Committee will continue to function validly until the vacancy can be filled.

3.2. Attendees

3.2.1. The RACS Chief Executive Officer (or delegate) may attend any meeting

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3.3.7. If there is a change in circumstances and a member no longer satisfies the eligibility criteria, their term on the Committee will automatically cease.

3.3.8. If a member fails to attend three Committee meetings either consecutively, or in a single calendar year, their term on the Committee will automatically cease unless an exception has been granted by the Chair.

3.4. Method of Appointment

3.4.1. The Chair and Deputy Chair are elected by and from the membership of the Committee, for a two-year term.

3.4.2. Australian State and Territory Representatives are elected by RACS Fellows from the relevant state of the specialty. In the event of a tie, the Chair of the Committee has a casting vote.

3.4.3. The Aotearoa New Zealand Representative is elected from RACS Fellows and Vocationally Registered Paediatric Surgeons in and Aotearoa New Zeala

TERMS OF REFERENCE

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