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| <b>Portfolio:</b>  | <b>Operations</b>                      | <b>Ref. No.</b> | <b>REL-PCS-024</b> |
| <b>Department:</b> | <b>President &amp; Council Support</b> |                 |                    |
| <b>Title:</b>      | <b>RACS Medal</b>                      |                 |                    |

## 1. PURPOSE AND SCOPE

This policy governs the awarding of the RACS Medal. It covers the application and selection criteria as well as the value, frequency and conditions of the Award.

## 2. KEYWORDS

Awards Committee, Awards, RACS Medal, Annual Scientific Congress

## 3. BODY OF POLICY

### 3.1. Background

- 3.1.1. The RACS Medal was inaugurated in 1976 to recognise singularly valuable and dedicated contributions to the College.
- 3.1.2. The RACS Medal is awarded to Fellows and others.

### 3.2. Presentation

The Award is normally presented at the Annual Scientific Congress (ASC).

### 3.3. Criteria for Award

Its sole criterion shall be distinguished service to the affairs of the Royal Australasian College of Surgeons (RACS).

### 3.4. Nominations

- 3.4.1. A nomination for the RACS Medal (Distinguished Award) shall be made in confidence in writing by at least two Fellows of RACS to the Chair of the Awards Committee at least six (6) weeks prior to an Awards Committee meeting and shall contain biographical details, information on appointments, membership of learned societies (and office held), and a list of publications or a CV.
- 3.4.2. Each nominator is required to substantiate the recommendation with a demonstrable reason for the nomination by addressing the criteria for the award. Nominations without this additional background information will be returned to the nominator for further documentation.
- 3.4.3. After approval by the Awards Committee, the name of the recommended nominee will be presented to Council for final approval. At least 12 members of Council must be in favour of the award.

### 3.5. The Award

The award, in the form of a bronze medal, bears a representation of the RACS Coat-of-arms on the obverse and the recipient and the date on the reverse.

### 3.6. Financial implications for the Award recipient

As this award is normally presented at the ASC it is important to note that:

- 3.6.1. Travel and accommodation are not provided by RACS and costs will not be paid or reimbursed by RACS.
- 3.6.2. If being presented at the ASC, registration and banquet costs for the recipient and partner will be paid by RACS for the ASC at which the presentation is made.

## 4. ASSOCIATED DOCUMENTS

RACS Medal procedure: REL-PCS-021

**Approver:** Awards Committee  
**Authoriser:** Council